APPLY NOW! APPLY NOW! APPLY NOW!

OPEN POSITION

AT

ILLINOIS COALITION AGAINST SEXUAL ASSAULT(ICASA)

ADMINISTRATIVE OFFICE, SPRINGFIELD, IL

**LEGAL AFFAIRS SPECIALIST**

This Legal Team position will support projects directed by the General Counsel and provide technical assistance and trainings regarding legal and policy issues related to sexual assault crisis services.

Experience: Bachelor’s or Associate Degree, and at least two years of relevant, full-time professional work, or equivalent experience, in a position related to law, policy, legislative process, lobbying, government relations, systems advocacy, or non-profit management.

Skills: Ability to contribute to legal and policy work pertinent to sexual assault and assist the General Counsel with research and preparation of materials. Ability to communicate about legal and policy issues clearly and effectively in oral and written form. Ability to organize information, provide logistical support, and professionally engage with diverse individuals. Ability to address issues with attention to detail and adjust as deadlines and priorities change. Familiarity with sexual assault issues from a feminist perspective. Must be eligible to register as a lobbyist in Illinois.

ICASA is an equal opportunity employer that values an inclusive culture. Studies have shown women, LGBTQ+ folks and BIPOC are less likely to apply for a position unless they believe they meet every single qualification. ICASA is committed to building a diverse workforce and interested in finding the best candidate for the job. We are eager for applications from people with non-traditional backgrounds and strongly encourage all interested candidates to apply.

The position is based in Springfield with limited travel required and reports to the General Counsel. Starting salary: $50,000-$55,000.

To apply, send cover letter and resume to C. Ward, Chief Executive Officer, Illinois Coalition Against Sexual Assault, 100 N. 16th St, Springfield, IL 62703, or email icasa@icasa.org. Applications will be accepted until the position is filled.